

ASSOCIATION OF SUPERANNUATION FUNDS OF PNG INC. MINUTES OF GENERAL MEETING NO.12

DATE : Thursday 13th October 2005
TIME : 900 am
VENUE : NASFUND Board Room

1. MEETING OPENED

The Chairman Mr. Chris Hagan opened the meeting at 9:10 am

1.1 Members Present:

: Chris Hagan	: Chairman
: Richard Sinamoi	Comrade Trustee Services
: Rod Mitchell	Secretary
: Syd Yates	Kina Group of Companies
: Leon Buskens	: POSF
Mahadevan Shankar	Treasurer
Paul McLaren	BSP Stockbrokers
Steve Brown	Kina Group of Companies
Simon Kepui	Aon
Ian Tarutia	Nasfund Limited

Apologies: : Nil

1.2 **Absentees:** : Nil

1.3 Attending:

: Anneka Linge	: Acting Secretary
Joseph Pupua	POSF
Wayne Smith	: POSF
Yamyam Gire	Capital Stockbrokers
Isacc Olewale	BPNG
Chris Lee	BPNG

DISCLOSURE OF CONFLICT OF INTEREST

Nil disclosures

2. PRELIMINARY MATTERS

2.1 It was **resolved** that:

- **The requirement of the Constitution of the Association regarding 30 day Notice of Annual General Meeting be suspended and this be adopted as the Annual general Meeting.**

Moved by Rod Mitchell. Seconded by Paul McLaren. All in favour.

2.2 It was **resolved** that:

- **The Association approve and adopt the ASFPNG 2004 Accounts as presented; and**
- **Once the Accounts were finalized by Deloitte, the Secretary is to sign the accounts for printing and distribution.**

Moved by Chris Hagan. Seconded by Leon Buskens. All in favour.

2A. ELECTION OF OFFICE BEARERS

Chris Hagan stood down as the Chairman .

2A.1 It was **resolved** that:

- **Chris Hagan be appointed as Acting Chairman of the Association.**

Moved by Rod Mitchell. Seconded by Ian Tarutia. All in favour.

2A.2 It was **resolved** that:

- **Mahadevan Shankar be appointed as the Treasurer of the Association.**

Moved by Chris Hagan. Seconded by Ian Tarutia. All in favour

2A.3 It was **resolved** that:

- **Rod Mitchell be appointed as the Secretary of the Association.**

Moved by Chris Hagan. Seconded by Ian Tarutia. All in favour.

2A.4 It was **resolved** that:

- **Chris Hagan be re-appointed as Chairman of the Association for another year.**

Moved by Rod Mitchell. Seconded by Paul McLaren. All in favour.

3. SUPERANNUATION TASK FORCE – DISCUSSION PAPER - October 2005

The Secretary presented the Discussion Paper on issues to be raised with the Bank of Papua New Guinea by the Association.

3.1 It was **resolved** that:

- **That a subsequent letter to *Annual Crediting for Members: Guide for Industry* dated 22 February 2005 written by the Central Bank be sent to all ASF's seeking their compliance with time-weighted crediting rate as the only accepted method creditation.**

Further

- **That the recommended disclaimer for those funds with previous creditation not on a time weighted basis: "Up until 20xx, the Fund's crediting policy was based on creditation on the Members previous years opening balance. This had the effect of overstating real returns by upwards of 2%. From 2004, the Fund uses the international standard of time weighted method of creditation."**

Moved by Rod Mitchell. Seconded by Leon Buskens. All in favour.

3.2 It was **resolved** that:

- **The Association adopt and recommend to the Central Bank that the following be added to the prudential standards “All loans and benefits given by a service provider to Directors and officers of an ASF be fully disclosed to the Central Bank on an annual basis”**
- **The Association further adopt and recommend to the Central Bank that the following be added to the prudential standards “All moneys lent to a Service Provider or related entities by an ASF must also be fully disclosed to the Central Bank on an annual basis”**

Moved by Rod Mitchell. Seconded by Leon Buskens. All in favour.

3.3 It was **resolved** that:

- **A letter be sent to the Central Bank recommending that they write to all Service Providers stating that “all commissions received, rebates, sub-underwriting fees in relation to transacting business on behalf of an ASF must be rebated back to the ASF and not kept by the service provider”**

Accepted by all.

3.4 Related Party Transactions: It was **resolved** that:

- **That the Association writes to the Central Bank asking that the reference to “employers” under S24 Standard 1/2004 be removed.**
- **That Bank South Pacific Shares because of the recent BSP acquisition of Capital stockbrokers be grandfathered from what constitutes related parties.**

Accepted by all.

3.5 It was **resolved** that:

- **That all ASF’s must have a donation policy and that it must be disclosed and the top ten donations by value be itemized annually in the report that the ASF makes to its members.**
- **That the Association writes to the Central Bank informing them of this decision.**

Accepted by all.

3.6 It was **resolved** that:

- **The Association adopt as a code of ethics an industry policy that a one month restraint of trade policy in any staff resignation is adopted and in the event that a restraint of trade policy is included in an employees contract and the employee is subsequently dismissed, the restraint of trade provision becomes void.**

Moved by Leon Buskens. Seconded by Ian Tarutia. All in favour.

4. ANY OTHER BUSINESS

4.1 The Association recommended that Paul Nindipa of Guinn PKF as the honorary auditor for the Association.

5. CLOSE OF MEETING.

There been no further matters the Chairman closed the Meeting at 10:20 am.

**SIGNED AS A TRUE AND CORRECT
RECORD OF THE MEETING:**

.....
Chris Hagan
CHAIRMAN

.....
Rod Mitchell
SECRETARY