



**BANK OF PAPUA NEW GUINEA
FINANCIAL SYSTEM SUPERVISION DEPARTMENT**

FORM ASF-2: STATEMENT OF NET ASSETS

Purpose

This form collects specific financial information on the financial position of the ASF. This is to be completed in column “ This Reporting Period”. Include data from the previous quarter under “Previous Reporting Period”. The information reported in this form is prudentially important, as it will form part of the Central Bank’s monitoring and analysis framework for ASFs and the industry.

Specific Instruction Guide for Specific Items

Line Item	Specific Instructions
ASSETS	Assets are to be measured at net market value.
1. Securities purchased under agreements to resell	Where the transferee of the securities effectively receives a lenders rate of return (i.e. the underlying risks and rewards of ownership of the underlying securities is not effectively transferred), these transactions are to be accounted for as collateralised borrowing activities (treating securities borrowing as on balance sheet exposures). Under this method of accounting, the following treatment is to be applied: The asset account termed “Securities purchased under agreements to resell”, represents the receivable due from counterparties from whom the securities have been borrowed and with whom cash has been lodged. The ASF’s physical security holdings / portfolio recorded on the balance sheet are not affected (i.e. increased or decreased by the securities subject to this agreement).
2. Receivables	Include items such as interest, dividends, unit trust distributions, and rental income that is accrued but not yet received.
2.1 Total investment Income Receivable	Report the total of all investment income that is receivable by the ASF.
2.2. Provision for Doubtful Debts / Impairment	Where known, include the value of any recoveries where it is determined that full or partial collection of the value recognised is considered doubtful. For the purposes of this item, impairment means there is reasonable doubt that amounts of accrued income (e.g. interest, dividends, distributions associated with the investment / asset) will be able to be collected by the ASF. Report impairments of accrued income in categories of: <ul style="list-style-type: none"> ▪ “Sub-standard with more than 90 days Areas”, ▪ “Doubtful with more than 180 days Areas” ▪ “Loss with more than 360 days Areas”
2.2.1 >90 Days Areas-Substandard”	Report in this item amounts of accrued income that is more than 90 days in arrears
2.2.2: >180 Days areas-“Doubtful”	Report in this item amounts of accrued income that is more than 180 days in arrears
2.2.3: > 360 Days Areas-“Loss”	Report in this item amounts of accrued income that is more than 360 days in arrears
2.2.4 Total Provisions	Sum item 2.2.1 to 2.2.3
2.3. Total investment income receivable net of provision for doubtful debts	Represents 2.1 less 2.2.4
2.4. Total Employer and Member/Employee Contributions	Include gross employer and member mandatory and voluntary/optional contributions which are due but which have not yet been received by the ASF.
2.5. Contributions from the Government/State	Where applicable report claims on the State in respect of

Un-Funded Liability	recognised un-funded liabilities of government to the ASF. (Note: This will only apply to public and private sector employee such as the POSF, NASFUND & DFRBF).
2.6. Staff Receivables	Report staff receivables attributable to staff of the licensed trustee company.
2.7. Other receivables above 1 % of net Assets	Report any other receivables greater than 1 % of total assets of the ASF not specifically reported in the items listed in the form. This would include receivables relating to unsettled sales.
2.8.1 Total Others	Report total of receivables reported in 2.7 above
2.9 Total Receivables	Sum the value of all the receivables 2.3, 2.4, 2.5, 2.6, 2.7 and 2.8.1.
3.0 Investments	For each line item 3.1 to 3.7, report the total net market value of the investment in the column headed “ Net Market Value in PNG K'000 ”
3.1 Short Term Deposit/Cash/IBD/T-bills with less than 90 Days maturity	Report interest income earned from all short-term cash deposit/IBDs including Treasury Bills having maturity term of less than 90 days.
3.2 Fixed Interest (IBD/T-bills & Govt. Securities/Bonds with >90 Days maturity	Report interest earned from all fixed interest income investments including Cash/ IBD/ T-bills and government securities and bonds having maturity of more than 90 days.
3.2.1 Domestic Fixed Interest.	Report interest income from fixed interest income in PNG
3.2.2. International Fixed interest	Report interest income from fixed interest income offshore
3.2.3 Total Fixed Interest	Sum item 3.2.1 to 3.2.2
3.3. Loans and Advances	Report interest from all Loans and Advances of the ASF including loans to non-financial private enterprises, private households, general governments (central and provincial/local) and non-financial public sectors enterprises with maturity term of more than 90 days.
3.4. Equities	Report the total of the ASF's holdings of equity securities of listed corporations and units in listed unit trusts.
3.4.1 Domestic Equities Unlisted	Report the total of the ASF's holdings of equity securities of unlisted listed corporations and units in listed unit trusts in PNG.
3.4.2 Domestic Equities Listed	Report the total of the ASF's holdings of equity securities of listed corporations and units in listed unit trusts on the POMSOX.
3.4.3 International Equities Listed	Report the total of the ASF's holdings of equity securities of listed corporations and units in listed unit trusts on the international recognised stock exchanges
3.4.4. Total Equities	Sum item 3.4.1 to 3.4.3
3.5. Holdings of property	Report the total of the ASF's holdings of property investments. For prudential reporting purposes a property investment exists where the investment (earnings and capital value) are dependent on the cash flows generated by the property through sale or rental income. Property holdings are not required to be valued quarterly, the value at last valuation date (e.g. annually) is acceptable for quarterly reporting. The ASF's total property investment value is to be classified into the following categories:
3.5.1 Commercial	Report holdings of all commercial properties held in the ASF property portfolio.
3.5.2. Industrial	Report holdings of all industrial properties held in the ASF property portfolio.
3.5.3. Residential	Report holdings of all residential properties held in the ASF property portfolio.
3.5.4. Work in Progress	Report the aggregate net market value of holdings of property that represents property under development or construction, or where the value recognised is contingent on development being approved or completed.
3.5.5. Vacant land/Land under development	Report the aggregate net market value of direct holdings of all vacant land or land under development/construction held in the

	ASF property portfolio, or where the value recognised is contingent on development being approved or completed.
3.6. Lease Assets	Report the total of amounts of assets that are subject to lease arrangements.
3.7. Other Investments	Disclose the total net market value of all other investments not separately reported above in items 3.1 to 3.6.
3.8 Total Investments	Represents the sum of all investments reported in items 3.1, 3.2.3, 3.3, 3.4.4, 3.5.7, 3.6 and 3.7.1
4. Deferred Tax Assets	Income tax assets arising from the levying of income tax and capital gains tax on ASF is to be determined in accordance with the provisions of IAS 12 “Income Taxes”. Note that it is not mandated that the ASF calculate the tax assets and liabilities every quarter. This is only mandated for the annual reporting requirements.
5.0 Total Assets	Represents the sum of the following: <ul style="list-style-type: none"> ▪ 1.0: Securities purchased under agreements to resell ▪ 2.9. Total receivables ▪ 3.8. Total Investments ▪ 4.0 Deferred tax assets
LIABILITIES	
6. Sundry creditors and Accrued Expenses	Report the total value of all other operational creditors of the ASF as at the end of the reporting period and includes payables relating to unsettled purchases.
7. Provisions for employee entitlements	Report the total value of all provisions for the licensed trustee employees’ entitlements as at the end of the reporting period.
8.0 Borrowings	Amounts to be reported in the item include but are not limited to the following: <ul style="list-style-type: none"> ▪ Securities sold under agreements to repurchase. ▪ Drawn down balance of overdraft facilities, standby lines or other forms of off- balance sheet funding. ▪ Short-term loans or borrowings of not more than 14 days
9. Current tax liabilities	Income tax liabilities arising from the levying of income tax and capital gains tax on ASF is to be determined in accordance with the provisions of IAS 12(?) “Income Taxes”.
10 Deferred Tax Liabilities	Income tax liabilities arising from the levying of income tax and capital gains tax on the ASF is to be determined in accordance with the provisions of IAS 12 “Income Taxes”.
11.0 Total liabilities	Represents the sum of the following: <ul style="list-style-type: none"> ▪ 6.0. Sundry creditors and accrued expenses ▪ 7.0. Provisions for Employee entitlements ▪ 8.0. Borrowings ▪ 9.0. Current tax liabilities ▪ 10.0. Deferred tax liabilities
12.0 Net assets available to pay benefits	Represents item 5. ‘ Total Assets ’ less item 11. ‘ Total Liabilities ’.
REPRESENTED BY:	
13.0 Members Funds Unallocated	Report the value of unallocated member’s accrued benefits as at the reporting date.
14. Members Funds Allocated	Report value of allocated member’s accrued benefits as at the reporting date.
15. Reserves	Report the balance of all reserves as at the reporting date. This relates to unallocated reserves of the ASF. Reserves include income that has not been specifically allocated against member accounts.

16. Retained Earnings	Report value of the retained earnings of the ASF as at the reporting date.
14.0 Surplus / deficiency of assets available for use by the ASF (APPLICABLE TO DEFINED BENEFIT FUND)	The surplus / deficiency of assets available for use for a defined benefit ASF will generally be determined by an actuary when a formal valuation is conducted. Accordingly for a defined benefit fund, only complete this item where this is applicable and is determined by an actuarial review.
15.0 Total	<p>Consists of the sum of:</p> <ul style="list-style-type: none"> ▪ 13. Members Fund Unallocated ▪ 14. Members Fund Allocated ▪ 15. Reserves ▪ 16.0 Retained Earnings ▪ 17.0 Excess / deficiency of assets available for use’. <p>This figure should be the same as item 12 ‘Net assets available to pay benefits’.</p>